



List of fees charged by the University Library of LMU Munich

Overdue fees

- 1st overdue notice: €7.50
- 2nd overdue notice: €10.00
- 3rd overdue notice: €20.00 + €3.50 postage for registered mail

Overdue fees are cumulative.

Reminder of outstanding fees

- 5.00

Loss

Replacement fees for loss are based on the value of the medium.

Replacement card

- 5.00

Interlibrary loans service

- Books within Germany: free of charge
- Books and articles from abroad: subject to a fee (ask for costs at the interlibrary loan office)

Reproductions from the Special Collections Department

- Color digital copy: €0.50
- Special production (oversized formats) as color digital copies: €5.00
- Output on CD-R/DVD: €5.00
- Invoicing including postage:
 - Domestic: €5.00
 - EU: €9.00
 - Non-EU/outside Europe: €12.00

Further photographic work/reproduction fees on request from the Rare Books Division, tel.: 2180-2435, e-mail: handschriften@ub.uni-muenchen.de or the University Archive Division, tel.: 2180- 72100, e-mail: uam@ub.uni-muenchen.de

Other copying fees

- Mensa card machine (cash reloader) in PC room 1 for guest cards: €12.00 (€7.00 deposit and €5.00 reload fee)

Invoicing

Unpaid fees can be claimed by invoice; compensation can be claimed for media that has not been returned. Additional fees of at least €12.50 may be incurred for payment requests.