

Information for postgraduate doctoral candidates following the oral exam

Faculty of Geosciences (Fakultät für Geowissenschaften)

Doctoral degree regulations, effective until 31.03.2024

Submission

- of mandatory copies within **the 12 months** period following receipt of the provisional notification (Zwischenbescheid)
- please obtain your supervisor's permission to print before publishing or submitting your mandatory copies

Submission options	Required documentation
Electronic submission	→ 6 copies printed in a copy shop → upload: http://edoc.ub.uni-muenchen.de
Cumulative thesis	→ 6 copies printed in a copy shop → must contain the complete journal article → upload not required → consecutive pagination
Submission as published book	→ 6 copies → binding must include faculty title page → guaranteed minimum print run of 150 copies
Submission with a blocking note for publication in a journal or for a patent application	→ see under Electronic submission → additional form for the issue of a blocking note (submission as scanned document possible) <ul style="list-style-type: none"> • Journal https://edoc.ub.uni-muenchen.de/hinweise/spv_pub_en.pdf • Patent: https://edoc.ub.uni-muenchen.de/hinweise/spv_patent_en.pdf

Checklist	Important
Corrected print copies	→ print format A 4 or A 5 → permanent binding
Must appear on page 2	→ day of application for admission to the doctoral procedure, name of referees, date of oral exam
Inscription on cover	→ with front of the faculty page http://edoc.ub.uni-muenchen.de/cover/index.html
Published books	→ front and back of the faculty title page to be bound into all mandatory copies → in the imprint: Diss., Ludwig-Maximilians-Universität, <year of the oral exam>
Curriculum vitae, affidavit	→ not required

Submission

Ludwig-Maximilians-Universität München
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Leopoldstr. 13, Haus 1
80802 München

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Opening hours of the Publikationsdienste Dissertationen (Publication Services Theses)

Monday to Friday from 9 am to 12 pm

Submission to the Dean's office

- permission to print from your supervisor
- The Publication Services Theses inform the dean's office about the complete submission

Doctoral certificate

- will be issued following submission of the mandatory copies, within approx. 4 weeks
- collection from the Dean's Office only by prior appointment

Right to bear the doctorate title

applies only after the Doctoral Certificate has been issued