



Information for postgraduate doctoral candidates following the oral exam
Faculty of History and the Arts
(Fakultät für Geschichts- und Kunstwissenschaften)

Doctoral degree regulations, amendment statute dated 15.09.2016, effective from 1.10.2016

Submission

of mandatory copies within **the 12 month** period following the oral exam

Submission options	Required documentation
Electronic submission	→ 3 copies printed in a copy shop → upload: http://edoc.ub.uni-muenchen.de → submission form for electronic theses https://edoc.ub.uni-muenchen.de/hinweise/formblt_en.pdf
Submission as published book	→ 3 copies → binding must include faculty title page → guaranteed minimum print run of 150 copies
Submission with a blocking note for publication in a journal or for a patent application	→ see under Electronic submission → additional form for the issue of a blocking note in duplicate <ul style="list-style-type: none"> • Journal https://edoc.ub.uni-muenchen.de/hinweise/spv_pub_en.pdf • Patent: https://edoc.ub.uni-muenchen.de/hinweise/spv_patent_en.pdf
Cumulative thesis	→ see under Electronic submission → provision of the reference location is sufficient → DOI, if available

Checklist	Important
Corrected print copies	→ print format A 4 or A 5 → permanent binding
Must appear on page 2	→ name of referees, date of oral exam
Inscription on cover	→ with front of the faculty page http://edoc.ub.uni-muenchen.de/cover/index.html
Imprimatur stamp	→ before submitting your thesis to Publikationsdienste Dissertationen (Publication Services Theses) ensure that it has been stamped with the imprimatur stamp of the Examinations Office for Humanities and Social Sciences (PAGS)
Published books	→ front and back of the faculty title page to be bound into all mandatory copies → in the imprint: Diss., Ludwig-Maximilians-Universität, <year of the oral exam>

Submission (in person or by post)

Ludwig-Maximilians-Universität München
University Library
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Leopoldstr. 13, Haus 1
80802 München

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Opening hours of the Publikationsdienste Dissertationen (Publication Services Theses)

Monday to Friday from 9 am to 12 pm

Doctoral certificate

- will be issued following submission of the mandatory copies, within approx. 6 – 8 weeks
- collection from the Examinations Office for Humanities and Social Sciences (PAGS)

Right to bear the doctorate title

applies only after the Doctoral Certificate has been issued