



Information for postgraduate doctoral candidates following the oral exam

Munich Medical Research School (Ph.D.)

Submission

of mandatory copies within the 12 months period following the oral exam

Submission options	Required documentation
Electronic submission	\rightarrow 2 copies printed in a copy shop
	→ upload: <u>http://edoc.ub.uni-muenchen.de</u>
Cumulative thesis	\rightarrow see under Electronic submission
	\rightarrow provision of the reference location is sufficient
	\rightarrow DOI, if available
Submission as published book	\rightarrow 2 copies
	\rightarrow binding must include faculty title page
	→ guaranteed minimum print run of 150 copies
Submission with a blocking note for	\rightarrow see under Electronic submission
publication in a journal or for a patent	\rightarrow additional form for the issue of a blocking note
application	(submission as scanned document possible)
	Journal
	https://edoc.ub.uni-
	muenchen.de/hinweise/spv_pub_en.pdf
	Patent:
	https://edoc.ub.uni-
	muenchen.de/hinweise/spv_patent_en.pdf

Checklist	Important
Corrected print copies	\rightarrow print format A 4 or A 5
	\rightarrow permanent binding
Add to page 2	\rightarrow name of referees, name of dean, date of oral exam
Inscription on cover	→ with front of the faculty page <u>http://edoc.ub.uni-muenchen.de/cover/index.html</u>
Published books	 → front and back of the faculty title page to be bound into all mandatory copies → in the imprint: Diss., Ludwig-Maximilians-Universität, <year exam="" of="" oral="" the=""></year>
Affidavit	\rightarrow original signature in all printed copies

Submission

Ludwig-Maximilians-Universität München University Library Publikationsdienste Dissertationen (Publication Services Theses), Room 1108 Leopoldstr. 13, Haus 1 80802 München

Contact

E-mail: Dissertationen@ub.uni-muenchen.de	
Claudia Höhn 089/2180-9486	Anja Soujon 089/2180-3589

Opening hours of the Publikationsdienste Dissertationen (Publication Services Theses)

Monday to Friday from 9 am to 12 pm

Doctoral certificate

- will be issued following submission of the mandatory copies, within approx. 4 weeks
- collection from the Promotionsbüro at Bavariaring 19

Right to bear the doctorate title

applies only after the Doctoral certificate has been issued